

September 22, 2015

A regular meeting of the Alexandria Central School Board of Education, held in the Board Room, was called to order at 6:30 p.m. by Board President, Christine Lingenfelter.

Those present: Christine Lingenfelter, Jane Aikins, Andrea Adsit, Stephen Dreizler, William Farman, Kyle Faulkner and Brianne Kirchoff.

Patricia Aitcheson and Suzanne Hunter excused.

The Pledge of Allegiance was recited.

### **Audit Presentation**

Motion by Adsit, seconded by Aikins that on the recommendation of the Superintendent, to approve the 2014-2015 annual audit as presented by Stackel & NaVarra, C.P.A., P.C.

5 yes 0 no Motion Carried

**There was a presentation by King & King Architects – Building Project (auditorium sample chair and wetland discussion)**

**The 5<sup>th</sup> & 6<sup>th</sup> grade teachers presented on departmentalization.**

### **Approve Minutes**

Motion by Dreizler, seconded by Adsit to approve the minutes of the August 18, 2015 regular board meeting.

5 yes 0 no Motion Carried

### **Treasurer's Reports**

Motion by Farman, seconded by Adsit to approve the August 1, 2015 treasurer's report as presented.

5 yes 0 no Motion Carried

Motion by Dreizler, seconded by Adsit to approve the September 1, 2015 treasurer's report as presented.

5 yes 0 no Motion Carried

### **Approve Adjusted Tax Rates**

Motion by Aikins, seconded by Farman, that on the recommendation of the Superintendent, to approve the following corrected tax rates by Jefferson County for the 2015-2016 school year:

Town of Alexandria	11.459916
Town of Orleans	11.173418
Town of Theresa	11.173418
Town of Hammond	11.173418
5 yes 0 no Motion Carried	

Audit Presentation

Presentation – King & King Architects

Presentation – 5<sup>th</sup> & 6<sup>th</sup> Grade Teachers Departmentalization

Minutes

Treasurer's Reports

Adjusted Tax Rates

Public Participation

There was no public participation.

Tutor – Kerry Hill, BOCES Speech Therapist

**Tutor – Kerry Hill – BOCES Speech Therapist**

Motion by Farman, seconded by Adsit that on the recommendation of the Superintendent, to approve Kerry Hill to provide tutoring services for an Alexandria Central School student during the 2015-2016 school year. This will be at an hourly rate of \$20.00.

5 yes 0 no Motion Carried

New Sub Food Service Worker - Dakota Nier

**New Sub Food Service Worker**

Motion by Dreizler, seconded by Adsit that on the recommendation of the Superintendent, to approve Dakota Nier as a **new** substitute food service worker for the 2015-2016 school year, fingerprints have been completed.

5 yes 0 no Motion Carried

New Substitute Teachers

**New Substitute Teachers**

Motion by Aikins, seconded by Farman that on the recommendation of the Superintendent, to approve the following **new** substitute teachers for the 2015-2016 school year. Fingerprints have been completed by each:

- Justin West – Certified w/Master’s Degree
- Elizabeth Lavoie – Certified/w Master’s Degree
- Jana Minchhoff – Non-Certified w/Master’s Degree
- Charron Muhlbaier – Non-Certified w/Master’s Degree
- Casey Jones – Associate’s or Less

5 yes 0 no Motion Carried

Returning Substitute Teacher & Substitute Teacher Aide – Kathleen Williams

**Returning Substitute Teacher**

Motion by Farman, seconded by Adsit that on the recommendation of the Superintendent, to approve Kathleen Williams as a **returning** non-certified substitute teacher with a Bachelor’s degree or less and substitute teacher aide for the 2015-2016 school year.

5 yes 0 no Motion Carried

New Substitute Teacher Aide – Julie Knapp

**New Substitute Teacher Aide**

Motion by Farman, seconded by Adsit that on the recommendation of the Superintendent to approve Julie Knapp as a **new** substitute teacher aide for the 2015-2016 school year, fingerprints have been completed.

5 yes 0 no Motion Carried

Appoint Advisor – Academic Honors Club, Kevin Durr

**Appoint Advisor**

Motion by Farman, seconded by Adsit that on the recommendation of the Superintendent, to appoint Kevin Durr as advisor to the Academic Honors Club.

5 yes 0 no Motion Carried

## CSE/CPSE/504 Placements

Motion by Aikins, seconded by Farman that on the recommendation of the Committee on Special Education, to place students through the 2015-2016 school year.

5 yes 0 no Motion Carried

Motion by Dreizler, seconded by Adsit that on the recommendation of the Committee on Pre-School Special Education, to place students through the 2015-2016 school year.

5 yes 0 no Motion Carried

Motion by Aikins, seconded by Adsit that on the recommendation of the 504 Committee, to place students through the 2015-2016 school year.

5 yes 0 no Motion Carried

### **Administrative Reports by Mrs. Julie Ludwig-Landy, Secondary Principal, to include:**

1. Secondary Celebrations—it was a very exciting opening of school, the “We Are One” theme is being accepted well by all. Diversity assemblies will be held on September 25, 2015 in the auditorium.
2. News and Notes—Our open house numbers were up this year, great participation.
3. Administrative Updates—Our safety plans have been updated and shared with the appropriate contacts.

### **Safety Plans**

Motion by Farman, seconded by Aikins that on the recommendation of the Superintendent, to approve the revised Alexandria Central School District Wide School Safety Plan and the Alexandria Central school Building Level Emergency Response Plan effective September 22, 2015.

5 yes 0 no Motion Carried

### **Administrative Reports by Mrs. Amy St. Croix – Elementary Principal, to include:**

1. News and Notes—Grades 4-8 scores are stable or improved.
2. Administrative Updates—The English as a Second Language (ESL) report has been completed and submitted.
3. Elementary Celebrations—our opening day video celebration of “We Are One” was shared.

### **Administrative Reports by Mr. Kyle Faulkner, Superintendent, to include:**

1. Open House—Our new “We are One” theme is very exciting and really bringing people closer together. A huge thank you to all that helped make this happen.

CSE/CPSE/504  
Placements

Administrative  
Reports—Mrs.  
Julie Ludwig-  
Landy, Secondary  
Principal

Safety Plans

Administrative  
Reports—Mrs.  
Amy St. Croix,  
Elementary  
Principal

Administrative  
Reports—Mr. Kyle  
Faulkner,  
Superintendent

Administrative Reports by Mr. Kyle Faulkner, Superintendent (continued)

2. Tenure Appointment – Mrs. Julie Ludwig-Landy, Secondary Principal  
Motion by Aikins, seconded by Farman that on the recommendation of the Superintendent, to grant tenure to Julie Ludwig-Landy, Secondary Principal, in the administrative tenure area of 7-12 Principal/Secondary, effective November 26, 2015.  
5 yes 0 no Motion Carried

3. Fiscal Asset Policy  
Motion by Adsit, seconded by Farman that on the recommendation of the Superintendent, to approve a revision to policy # 5620 – Inventories and Accounting of Fixed Assets. The dollar threshold for cafeteria equipment was added.  
5 yes 0 no Motion Carried

4. Diversity Assemblies – “We Are One” assemblies will be held on Friday, September 25, 2015.

Upcoming Meetings and Events

**Upcoming Meetings and Events:**

- Friday, September 25, 2015- Diversity Assemblies – “We Are One”
- Tuesday, September 29, 2015 – Picture Day – Auditorium
- Friday, October 2, 2015 – Homecoming, Bonfire, and Dance
- Monday, October 12, 2015 – Columbus Day – No School
- Tuesday, October 27, 2015 – Regular Board Meeting – 6:30 p.m.
- Wednesday, October 28, 2015 – National Junior Honor Society Induction – Auditorium
- Tuesday, November 3, 2015 – Fall Sports Awards – Auditorium – 6:30 p.m.
- Thursday, November 5, 2015 – Bloodmobile – 11:00 a.m. until 4:00 p.m.
- Thursday, November 5, 2015 – Picture retakes – Auditorium
- Tuesday, November 10, 2015 – Veteran’s Day Ceremony

Executive Session

**Executive Session**

Motion by Dreizler, seconded by Farman to go into executive session for personnel matters.  
5 yes 0 no Motion Carried Time: 7:52 p.m.

Motion by Farman, seconded by Adsit to come out of executive session and reconvene into regular meeting.  
5 yes 0 no Motion Carried Time: 8:52 p.m.

Adjournment

**Adjournment**

Motion by Dreizler, seconded by Aikins to adjourn. Meeting adjourned at 8:53 p.m.

DRAFT

\_\_\_\_\_  
Clerk